

Muscatine County Board of Supervisors
Monday, July 9, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Kelly, Watkins, Howard, Furlong and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorenson, the agenda was approved as written. Ayes: All

On a motion by Furlong, second by Howard, claims dated July 9, 2012 were approved in the amount of \$1,047,617.27. Ayes: All.

The Board reviewed the following bids for the Muscatine County Administration Masonry Repair (Roof Replacement) Project:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid No. 1</u>	<u>Alternate Bid No. 2</u>
North Construction	\$387,025	\$105,600	\$104,400
Frye Builders	\$398,500	\$143,000	\$135,000
Bush Construction	\$405,000	\$99,600	\$97,680
Hy-Brand	\$407,500	\$108,850	\$106,750
CPI of the Midwest	\$454,500	\$104,000	\$102,000
Precision Builders	\$464,500	\$189,000	\$174,500

On a motion by Watkins, second by Howard, the Board approved a recommendation from Shive Hattery to award the bid to North Construction for the Muscatine County Administration Building Masonry Repair (Roof Replacement) Project subject to recommendation from the Architect on the roof alternates. Ayes: All. The Board also directed Administration to look into possible energy rebates from Alliant Energy and MP&W.

Discussion was held with County Attorney Alan Ostergren regarding office space at the Courthouse for the Fine Collection Coordinator. Ostergren suggested the use of Room 9, which would require some remodeling at an estimated cost of \$3,200. The Board agreed to accompany Ostergren to the Courthouse at the end of the meeting to look into other possible options before making a decision on the remodeling.

On a motion by Watkins, second by Furlong, the following utility permit was approved: Central Iowa Power Cooperative – Overhead transmission line located in the NW corner of section 7 - 77N-3W. Ayes: All

White presented pavement marking bids as follows: Vogel Traffic Services, Inc. - \$92,840.05, Iowa Plains Signing, Inc. - \$121,159.29. On a motion by Watkins, second by Furlong, the bid for the L-(M12-1), Pavement Markings maintenance on various paved roads throughout the county was awarded to Vogel Traffic Services. Ayes: All

White updated the Board on the Taylor Avenue Paving and Overlay Federal Aid project stating that things are progressing well. White stated he would like to remind the public that the road is still closed to thru traffic as it is still under construction in various places.

White and the Board discussed the intersection of Colorado Street and University Avenue. Consensus is that although the Board appreciates the correspondence they receive, there is nothing the County can do to help with the visual problems of the intersection.

White stated that heat brings pavement blow ups and he wants the public to beware and be cautious. White stated that his crews regularly check the County roads for the issues.

Discussion was held in regards to proceeding with an application for a Hazard Mitigation Plan. Kelly stated the board had planned to hold off on this until Jeff Carter's successor was in place, but she received an email from Des Moines stating that there would not be funding available if they did not apply now. Kelly stated that she and Administrative Services Director Nancy Schreiber inquired into the application process and found that it would take some time. Kelly stated the deadline to submit the application is July 31, 2012. On a motion made by Furlong, second by Howard, Kelly was authorized to proceed with the process. Ayes: All.

On a motion by Furlong, second by Watkins, a fireworks permit for Kevin Ellsworth was approved. Ayes: All

On a motion by Furlong, second by Sorensen, the Board accepted the following Reports of Fees Collected for the quarter ending June 30, 2012: Muscatine County Auditor's Office-\$1,473.80; Muscatine County Treasurer's Office - \$159,279.05; Muscatine County Civil Department - \$29,782.93. Ayes: All

On a motion by Howard, second by Sorensen, minutes of the Monday, July 2, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Furlong and Howard received a call regarding the intersection of Colorado Street and University Drive.

Sorensen received calls regarding roads and mental health.

Howard received a call regarding Slag use.

Kelly received a Thank you card from Mr. and Mrs. Hull for going out and helping with the property line dispute.

Kelly received a letter from Trinity Regional Health Systems regarding the reorganization of the Muscatine General Hospital Board of Trustees.

No committee reports were noted.

County Attorney Alan Ostergren reported that the National District Attorney's Association will be sponsoring National training July 31-August 31, 2012 in Muscatine. Ostergren attended the training in Carroll, Iowa and said if that training was any indication, there could be 70-80 Law Enforcement officials, Forensic Interviewers, Social Workers and Child Protection Center Employees mainly from the Midwest in attendance here in Muscatine.

Budget Coordinator Sherry Seright reported that the State Auditors will be here for two weeks starting July 16, 2012 and that they will be working out of the Treasurer's area in the Administration Building basement instead of the conference room in the Auditor's office due to the upcoming construction.

The Board recessed at 9:45 A.M. and reconvened at 9:55 A.M. at the Courthouse to look at possible options to house the Fines Collection Coordinator.

On a motion by Watkins, second by Furlong, the Board approved housing the Fines Collection Coordinator in Room 8 at the Courthouse. Ayes: All.

Discussion was held regarding file management. Kelly will work with Administrative Services Director Nancy Schreiber and place a file management floor plan on the agenda within the next 30 days.

On a motion by Watkins, second by Furlong, the Board agreed that Room 8 should be ready for the Fines Collection Coordinator in one week. Ayes: All

The meeting was adjourned at 10:28 A.M.

ATTEST:

Leslie A Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, July 16, 2012

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Furlong, Howard, Kelly, Watkins and Sorensen present. Chairperson Kelly presiding.

On a motion by Furlong, second by Sorensen, the agenda was approved as written. Ayes: All.

Discussion was held with Lee Miller, Muscatine, regarding a request to rename the Iowa Highway 61 Bypass to Douglas King Memorial Expressway. Sherry King, 3 Wilson Drive, Muscatine, IA, sister of Douglas King, talked about what happened to Doug on his last mission in Vietnam. Jeff King, 3387 Water Street, Muscatine, brother of Douglas King, stated that he has been so highly regarded throughout the Country that streets and buildings have been named after him honoring his heroism. State Representative Mark Lofgren stated they have met with the DOT about renaming the Highway 61 Bypass and a resolution from the County is required before the DOT will take action. Furlong stated he believes honoring veterans is great, but he thinks the community should have input in this as there are others that also gave their lives for their Country. Miller stated Doug was awarded the second highest medal, which very few have achieved, and he has been honored everywhere but in his hometown. Watkins stated he feels Douglas King has gone beyond what most soldiers were able to so he is prepared to act on this. Kelly stated it is not on for action today. Sherry King stated he was the only MIA in Muscatine County and was listed MIA for 10 years. Kelly will put the item on next week's agenda for action.

Vic Amoroso, A & J Associates, presented bids for Phase 1 of the Old Jail and DHS HVAC Projects as follows:

	<u>Old Jail</u>	<u>DHS</u>
Hometown	\$482,441	\$192,450
A-One Geothermal	\$494,665	\$202,050

On a motion by Watkins, second by Howard, the Board accepted a bid from Hometown Plumbing and Heating in the amount of \$482,441(with a \$40,000 allowance for a potential need for well casing) for the Old Jail HVAC Project – Phase 1. Ayes: All.

On a motion by Furlong, second by Howard, the Board accepted a bid from Hometown Plumbing and Heating in the amount of \$192,450 for the DHS HVAC Project – Phase 1. Ayes: All.

Budget Coordinator Sherry Seright presented the following bids received for Heating and Air Conditioning Services at the Muscatine County Courthouse and Jail Expansion:

	<u>Preventive Maintenance</u>	<u>Full Maintenance</u>
Northwest Mechanical	\$8,500	\$35,000
Climate River Valley	\$11,794	\$25,704

Seright stated this may be the time to set the money aside for future maintenance and have the preventive maintenance handled by the County's maintenance staff rather than securing a preventive maintenance contract. Watkins stated he feels the preventive maintenance should be handled in house. Vic Amoroso, A & J Associates, stated that a compressor should last twenty years if properly maintained. Sorensen stated he is concerned about who is going to write up the procedures for the preventive maintenance. Amoroso stated there is training for staff and the County has operation and maintenance manuals in its possession. Sorensen stated he is not sure the County is very good at developing the proper procedures for maintaining the equipment and he also feels the County needs to have a mechanism for setting the money aside to handle maintenance in the future. Watkins stated that Conservation does very well at setting money aside to handle future equipment replacement. Furlong thinks Seright needs to visit with the maintenance staff to see what they feel they can handle. Sorensen stated he is concerned that with the current staffing level, they may not have the time to do the preventive maintenance. Watkins stated they may have to look at whether to hire additional staff to handle the extra work load. Sorensen supports reducing their dependence on contracts for preventive maintenance, but wants to be sure they are doing it the right way. Howard wants a dollar figure of how much to set aside annually for future maintenance. Sorensen also wants procedures addressed. Seright will gather additional information and return to the Board with a recommendation.

Watkins asked about replacing the heating and cooling in the Administration Building and where would there be room for a geothermal field. Vic Amoroso, A & J Associates, stated they could probably look at the parking lot connected to the Administration Building. Amoroso stated they could also possibly run lines over to the Courthouse and use some of that capacity for the Administration Building.

On a motion by Howard, second by Furlong, the Chair was authorized to execute a contract, notice of award and notice to proceed with North Construction, LLC for structural and exterior repairs at the Muscatine County Administration Building with Alternate No. 1 (EPDM Roof) at a total project cost of \$492,625. Ayes: All.

Discussion was held with County Recorder Cindy Gray on a request to increase the part time position in the County Recorder's Office to a 30 hour per week position. Gray stated the new part-time employee has been working with the DNR applications, but she would also like to train her to do vital records. Gray stated her office is still 10 days behind on its workload even though the new part time person has already been working 30 hours per week with the approval of Administrative Services Director Nancy Schreiber. Gray stated she would still be saving the County \$29,000 even with this increase. A motion was made by Kelly, seconded by Furlong, to approve the request to increase the part time position in the County Recorder's office from 25 hours to 30 hours per week. Aye: Kelly. Nays: Furlong, Howard, Watkins and Sorensen. Motion failed.

On a motion by Watkins, second by Sorensen, the Board approved the Muscatine County Recorder's Report of Fees Collected for the quarter ending June 30, 2012 in the amount of \$72,482.09. Ayes: All.

On a motion by Watkins, second by Sorensen, the Board approved the Muscatine County Treasurer's Semi Annual Report for January 1, 2012 through June 30, 2012 for publication. Ayes: All.

On a motion by Howard, second by Sorensen, minutes of the Monday, July 9, 2012 regular meeting were approved as written. Ayes: All.

Correspondence:

Howard received a complaint regarding the hiring of a Fines Collection Coordinator.

Committee Reports:

Howard and Watkins attended a MAGIC meeting July 9th.
Watkins attended a Region IX Transportation meeting July 12th.
Watkins and Furlong attended a MUSCOM meeting July 12th.
Kelly attended a Muscatine County Health Association meeting July 11th.
Kelly attended a Seventh Judicial District meeting July 13th.
Kelly attended a Mental Health Committee meeting July 13th.
Howard attended a Muscatine Search and Rescue meeting July 11th.
Furlong attended a Muscatine County Fair Board meeting July 12th.

Kelly gave a speech at Fire Station #2 regarding Muscatine's geothermal on July 10th.

On a motion by Watkins, second by Furlong, the Board accepted the June 2012 payroll claims. Ayes: All.

The Board recessed at 10:09 A.M. and reconvened at 10:15 A.M.

On a motion by Furlong, second by Watkins, the Board went into closed session at 10:15 A.M. pursuant to Chapter 21.5.1(c) Code of Iowa, to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent. Roll call vote: Ayes: All. On a motion by Furlong, second by Watkins, the Board returned to open session at 10:51 A.M. Roll call vote: Ayes: All.

Howard asked County Attorney Alan Ostergren why the jail count spiked so high a couple of weeks ago. Ostergren stated that the number of Johnson County inmates were up at that time as well as the number of Muscatine County inmates.

The Board recessed at 10:56 A.M. and reconvened at 1:00 P.M. for an informal in-depth discussion regarding Courthouse landscaping with MMS Consultants. Steve Noack, Civil Engineer, and Luke Newton, Landscape Architect, led a discussion with those in

attendance to develop areas of interest for items to be included in the design of the Courthouse Sidewalk/Landscaping Project.

The meeting was adjourned at 2:40 P.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Wednesday, July 18, 2012

The Muscatine County Board of Supervisors met in special session at 11:30 A.M. with Howard, Kelly and Sorensen present. Watkins and Furlong were absent. Chairperson Kelly presiding.

On a motion by Sorensen, second by Howard, the agenda was approved as written. Ayes: All.

Discussion was held regarding possible issuance of a burn ban in Muscatine County in accordance with Section 100.40, Code of Iowa. Disaster Services Director Jeff Carter stated that under Iowa Code the Board of Supervisors may request that the State Fire Marshal issue a proclamation prohibiting open burning in Muscatine County. Conservation Director Curt Weiss stated that a proclamation issued by the State Fire Marshal pursuant to Section 100.40, Code of Iowa does not prohibit a supervised controlled burn for which a permit has been issued, the use of outdoor fireplaces, barbecue grills, properly supervised landfills, or the burning of trash in incinerators or trash burners made of metal, concrete, masonry, or heavy one inch wire mesh, with no opening greater than one square inch. Howard asked Carter if there had been any complaints that precipitated this request. Carter stated he had not had any complaints, but three fire chiefs had requested a burn ban. Howard stated he feels the process should not start with the Board of Supervisors. Carter stated that the process usually begins with the fire chiefs, but the Board of Supervisors can also request a burn ban and he does not believe any fire chiefs would have an issue with a burn ban at this time. Howard stated he has concerns and feels like the County is jumping the gun. Carter stated that Cedar County was on the burn ban list as of this morning. Carter stated he feels it would be alright to issue the burn ban because there is no significant rain in the forecast for the next week or two. Kelly stated farmers in Muscatine County are already eligible for disaster funding due to the fact that the County is contiguous to Johnson County who already has a burn ban. Weiss stated that a burn ban would have some effect on camping. Sorensen stated that it makes sense for the fire departments to request the burn ban if they feel it is necessary. Carter stated that if 100% of the fire chiefs want a burn ban, he can request one without Board of Supervisors approval. Howard stated he does not feel it is the Board's responsibility. The item died for lack of a motion.

The meeting was adjourned at 11:45 A.M.

ATTEST:

Leslie A. Soule, County Auditor

Kas Kelly, Chairperson
Board of Supervisors