

# COUNCIL



## AGENDA

**THURSDAY, SEPTEMBER 21, 2017**  
**COUNCIL CHAMBERS - CITY HALL – 7:00 P.M.**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **COMMUNICATIONS – CITIZENS**

A. Vehicle Traffic on West Hill

At this time, there will be residents present to voice their concern about vehicle traffic on West Hill.

5. **CONSENT AGENDA**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

\* **Item 6A-B - Approval of City Council Minutes**

- A. Regular City Council Minutes – September 7, 2017
- B. In-Depth City Council Minutes – September 13, 2017

\* **Items 8A-K – Petitions and Communications**

- A. First reading on a new Class “C” Liquor License and Class “B” Wine Permit for Chicharo’s Mexican Grill, 201 West 2<sup>nd</sup> Street – Chicharos, LLC (pending inspections and insurance)
- B. Second reading on a new Class “C” Liquor License for Osaka Sushi Steak House LLC, 1903 Park Avenue, Suite 48 – Osaka Sushi Steak House LLC (pending inspections and insurance)
- C. Request on an existing license for an additional privilege to add a Class “C” Native Wine Permit for Hong Kong Buffet, 2406 Park Avenue – Hong Kong Buffett Inc., (pending inspections)
- D. Request for renewal of a Class “B” Wine Permit, Special Class “C” Liquor License, Outdoor Service and Sunday Sales for Salvatore’s, 313 East 2<sup>nd</sup> Street – Salvatore’s by Papa Reno (pending inspections and insurance)
- E. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Missipi Brewing Company, 107 Iowa Avenue – R & D Operations (pending inspections and insurance)
- F. Request for renewal of a Class “C” Liquor License, Outdoor Service and Sunday Sales for Veteran of Foreign Wars (VFW), 1415 Grandview Avenue – Veterans of Foreign Wars (pending inspections and insurance)
- G. Request for renewal of a Class “B” Wine Permit, Class “C” Beer Permit, and Sunday Sales for Muscatine Fast Break, 2603 Second Avenue – Reif Oil Company (pending inspections and insurance)
- H. Request from Osmond Malcolm for Use of City Property for Neighborhood Block Party on September 30, 2017
- I. Request for Use of City Property for Muscatine Crop Walk on October 1, 2017
- J. Request to Approve Application for Revitalization Property Tax Abatement – Thomas and Stacey Eberhard

K. Request from Hy-Vee Mainstreet for Use of City Property as Storage for Truckload/Tent Sale – September 28, 2017 through October 10, 2017

\* **Items 9A-C – From the Mayor**

A. Proclamation Declaring October 1-7, 2017 as “Public Power Week”

B. Proclamation Declaring October 2, 2017 as “CROP Hunger Walk Day”

C. Proclamation Declaring September 26, 2017 as “Fireball Run Day”

\* **Item 12A-B – Receive and File**

A. Muscatine County Board of Supervisor Minutes – August 28, 2017 and September 11 & 15, 2017

B. Zoning Board of Adjustment Minutes – June 13, 2017

\* **Bills\***

\* Approval of attached Bills for Approval totaling \$2,442,299.90 is subject to the approval of any related agenda item(s).

**6. MINUTES – APPROVAL**

**7. PUBLIC HEARING**

A. Proposed HNI Community Center and Musser Public Library Project

This public hearing concerns the proposed HNI Community Center and Musser Public Library Project. In order to adhere to the revised building project timeline, the library would like to begin the construction process as soon as possible. Prior to any formal action on the plans, specifications, form of contract, cost estimate, and setting a bid opening date, a public hearing is required.

Now is the time for the public to comment.

**8. PETITIONS AND COMMUNICATIONS**

**9. FROM THE MAYOR**

**10. FROM THE PLANNING AND ZONING COMMISSION**

**11. FROM THE CITY ADMINISTRATOR**

- A. First Reading of an Ordinance to Amend Title 7, Chapter 9, Section 4 to Extend the Downtown Parking Zone

Presented for City Council's consideration is the first reading of an ordinance to amend Title 7, Chapter 9, Section 4 to extend the Downtown Parking Zone. As part of the Kum & Go construction project, the city has acquired 19 new parking spaces on Sycamore Street between 4<sup>th</sup> and 5<sup>th</sup> streets. The proposed amendment would change parking on Sycamore Street on both sides from Mississippi Drive to 4<sup>th</sup> Street to Mississippi Drive to 5<sup>th</sup> Street.

Is there a motion to approve the first reading of the ordinance as submitted?

- B. Resolution Establishing Types of Parking in Designated Areas of the Downtown and to Change Parking Time Limits on Second Street.

Presented for City Council's consideration is a resolution establishing types of parking in designated areas of the downtown and to change parking time limits on Second Street.

Is there a motion to adopt the resolution as submitted?

- C. Resolution Approving the Plans and Specifications, Cost Estimate, Form of Contract, and Setting Bid Opening Date for the HNI Community Center and Musser Public Library Project

Is there a motion to adopt the resolution as submitted?

- D. Resolution Authorizing the Assessment of Unpaid Abatement Costs to Private Properties

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement costs to private properties. Periodically the city takes action to assess unpaid nuisance abatement costs to private properties. The nuisance abatement costs for snow, junk, and weed removal total \$7,922.50. The administrative fees are \$1,900 and the assessment fees are \$2,350. The total fee being requested for assessment at this time totals \$12,172.50.

Is there a motion to adopt the resolution as submitted?

E. Resolution Setting a Public Hearing on a Rezoning Request for the Proposed Oak Park Development Project in the City of Muscatine

Presented for City Council's consideration is a resolution setting a public hearing on a rezoning request for the proposed Oak Park Development Project in the City of Muscatine. The developer is requesting the rezoning of approximately 10 acres of real estate located at the corner of Blaine Street and Isett Avenue from Single-Family Residential to R-L Large Scale Residential Development. Prior to any formal action by City Council, a public hearing is required. This hearing will take place on Thursday, October 5, 2017, at 7:00 p.m.

Is there a motion to adopt the resolution as submitted?

F. Resolution Approving Annual Street Finance Report for FYE June 30, 2017

Presented for City Council's consideration is a resolution approving the Annual Street Finance Report for the FYE June 30, 2017. Street-related expenditures for the year totaled \$9,526,677 which includes \$9,114,502 paid from city funds and funding sources and \$412,175 of street lighting costs provided by Muscatine Power & Water.

Is there a motion to adopt the resolution as submitted?

G. Resolution Approving Utility Easement at the Municipal Airport

Presented for City Council's consideration is a resolution approving a utility easement at the Municipal Airport. CenturyLink required an electric line be installed to power a source-transformer in front of the airport terminal building. The work has been completed, and CenturyLink is requesting approval of a three-foot utility easement. Muscatine Power & Water and the City Engineer have reviewed and approved the easement.

Is there a motion to approve the request as submitted?

H. Request to Declare Items as Surplus to Allow for Their Disposal by a Public Surplus Auction

Presented for City Council's consideration is a request to declare items as surplus to allow for their disposal by a public surplus auction. The items will be available by auction on line starting September 22, 2017.

Is there a motion to approve the request as submitted?

I. Request to Authorize the Issuance of a Purchase Order for Storm Repairs at Sunset Park

Presented for City Council's consideration is a request to authorize the issuance of a purchase order for storm repairs at Sunset Park. One bid was received from All Major Restoration in the amount of \$268,396.63. This project is the subject of an insurance claim and the Muscatine Municipal Housing Agency will be responsible for the deductible totaling \$50,343.70. Staff is requesting the issuance of a purchase order to All Major Restoration for the full amount of the insurance estimate for these repairs.

Is there a motion to approve the request as submitted?

J. Request to Approve Change Order #2 for the Landfill Cell #5 Construction Project

Presented for City Council's consideration is a request to approve Change Order #2 for the Landfill Cell #5 Construction Project. It has been determined that the soil to be used for the lagoon did not meet the required density or compaction levels; therefore, it is necessary that soil be taken from the back borrow pit area. In addition, it will be necessary to move the excess soil from the lagoon to the stockpile for landfill operations. The total cost for the change order is an amount not to exceed \$9,000.

Is there a motion to approve the request as submitted?

K. Request from the Fire Department for the Issuance of a Purchase Order for Tactical Helmets and Vests

Presented for City Council's consideration is a request from the Fire Department for the issuance of a purchase order for tactical helmets and vests. Two bids were received with the low bid from Streicher's in the amount of \$9,156. Staff is requesting the issuance of a purchase order to Streicher's in an amount not to exceed \$9,156 for this safety equipment. There is \$9,200 budgeted for this purchase.

Is there a motion to approve the request as submitted?

L. Request to Approve Supplemental Agreement for Vibration Monitoring for the Mississippi Drive Corridor Project

Presented for City Council's consideration is a request to approve a supplemental agreement for vibration monitoring for the Mississippi Drive Corridor Project. The existing Environmental Assessment and supporting Memorandum of Understanding require the city to monitor vibrations on multiple older buildings adjacent to the project. This supplemental agreement is needed to get through the first phase of the project. Funds for this agreement will come out of the Jurisdictional Transfer Funds set aside for this project.

Is there a motion to approve the request as submitted?

M. Request to Approve Supplemental Agreement for Archeological Monitoring for the Mississippi Drive Corridor Project

Presented for City Council's consideration is a request to approve a supplemental agreement for archeological monitoring for the Mississippi Drive Corridor Project. The existing Environmental Assessment and supporting Memorandum of Understanding require the city hire an archeologist to monitor the excavation for utilities in certain areas of the project. This supplemental agreement is needed to get through the first phase of the project. Funds for this agreement will come out of the Jurisdictional Transfer Funds set aside for this project.

Is there a motion to approve the request as submitted?

12. **COMMUNICATIONS - RECEIVE AND FILE**

13. **APPROVAL OF BILLS**

It is recommended bills totaling \$2,442,299.90 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

14. **COMMUNICATIONS - COUNCIL MEMBERS**

15. **OTHER BUSINESS**

16. **ADJOURNMENT**