

Muscatine County Board of Supervisors  
Monday, January 25, 2016

The Muscatine County Board of Supervisors met in regular session at 7:00 P.M. with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Bonebrake, the agenda was approved as presented. Ayes: All.

Greater Muscatine Chamber of Commerce and Industry Executive Director Greg Jenkins applauded the Community for securing RAGBRAI. Jenkins asked for a Board member to serve on the Advisory Board for RAGBRAI. Sorensen stated he will serve on the Advisory Board.

Greg Lindle, 1705 Lindle Avenue, expressed concern about the Lindle Avenue bridge. Lindle stated the embargo has been reduced from 21 tons to 6 tons. Lindle stated there are five homes in need of propane, cattle needing to be fed, full grain bins on the other side of the bridge that no one can service due to the reduced embargo. Kelly stated historically two propane trucks can service the homes by driving an empty one across the bridge and piping the propane to it. Bonebrake apologized for the inconvenience, but stated there are ways of getting material across the bridge in smaller quantities and he is not the only property owner that has encountered this issue. Kelly stated the bridge is scheduled for replacement in 2018, but Lindle stated the bridge will not last that long. Lindle expressed concern about dogs and raccoons dumped in the County. Lindle also expressed concerns about bow hunters.

Tracey Kuehl, Iowa Friends for Companion Animals, requested the Board declare February 3<sup>rd</sup> as Iowa Puppy Mill Awareness Day. Kuehl stated penalties are very lax on federally licensed facilities and Iowa Friends for Companion Animals would like to legislate for state oversight of these facilities. Bonebrake stated the material provided by Kuehl does not detail the type of violations or severity. Kuehl stated 50% of violations are for inadequate veterinary care. Kuehl stated Iowa Friends for Companion Animals only focuses on cats and dogs from wholesale federal operations as retail operations are licensed and inspected by the State of Iowa. Kuehl stated Missouri, Kansas and Oklahoma all have state oversight of federally licensed operations. Sorensen stated it upsets him when the federal government does not do what they are supposed to, but he is not a big regulation person. Howard stated the proclamation is merely awareness and does not mention proposed legislation. On a motion by Howard, second by Kelly, the Board approved Proclamation #01-25-16-01 Iowa Puppy Mill Awareness Day. Roll call vote: Ayes: Howard, Kelly and Sorensen. Nays: Sauer and Bonebrake.

Discussion was held with Emergency Manager Matt Shook regarding the possible purchase and installation of security cameras and additional work for the P25 project. Shook presented the following quotes: FSS Inc. - \$26,773.00; Supreme Radio - \$19,976.25; and Inteconnex - \$31,108.08. Shook recommended the FSS Inc. bid because he felt the other bids were lacking and the County's experience is with FSS Inc. as they provided all of the security cameras in the Jail and key card system at DHS. Budget Administrator Sherry Seright stated the County is getting more equipment and at a much lower labor cost than the apparent low bidder. On a motion by Howard, second by Sauer, the Board approved purchase and installation of security cameras from FSS, Inc. at a cost of \$26,773.00. Ayes: All.

Shook requested approval of additional electric work at the Conesville Tower (\$8,793) and for UPS backup at the Public Safety Building (\$31,520). On a motion by Kelly, second by Bonebrake, the Board approved the additional electrical expenditures through Lighting Maintenance, Inc. in the amount of \$40,313. Ayes: All.

The Board canvassed the Drainage District #1 Election held on January 15, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 4 votes were cast. Russ VanAcker received 3 votes and there was one scattered vote. Russ VanAcker was elected.

The Board canvassed the Drainage District #2 Election held on January 20, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 2 votes were cast. Mike Walker received 2 votes. Mike Walker was elected.

The Board canvassed the Drainage District #4 Election held on January 15, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 3 votes were cast. Mike Meyers received 3 votes. Mike Meyers was elected.

The Board canvassed the Drainage District #9 Election held on January 16, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 4 votes were cast. Richard Lovetinsky received 4 votes. Richard Lovetinsky was elected.

The Board canvassed the Levee District #17 Election held on January 16, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 3 votes were cast. Keith Barnhart received 3 votes. Keith Barnhart was elected.

The Board canvassed the Muscatine-Louisa Island Levee First District Election held on January 16, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 7 votes were cast. Rodd McNeal received 7 votes. Rodd McNeal was elected.

The Board canvassed the Muscatine-Louisa Drainage District #13 First District Election held on January 16, 2016. Results were as follows: For the office of Trustee for a three-year term beginning January 23, 2016 – 1,844 votes were cast. Rodd McNeal received 1,844 votes. Rodd McNeal was elected.

On a motion by Howard, second by Kelly, minutes of the January 18, 2016 regular meeting, January 19, 2016 special meeting and January 21, 2016 special meeting were approved as written. Ayes: All.

Correspondence:

Kelly received a letter from Chris Wahlig, Chairman of the Board of Directors of Genesis Health Systems stating they are committed to expanding Behavioral Health Services.

Committee Reports:

Sauer attended a Muscatine County Conservation Board meeting January 18<sup>th</sup>.

Sauer attended a Muscatine County Fair Board meeting January 21<sup>st</sup>.

Bonebrake attended a Muscatine County Solid Waste Management meeting January 18<sup>th</sup>.

Kelly met with Doug Cropper, CEO of Genesis Health Systems, regarding their request for support for additional mental health services.

On a motion by Kelly, second by Bonebrake, the letting date was set for February 8, 2016 at 9:00 A.M. for LFM-(MO-6)—7X-70 for a Bridge Deck Overlay on Wildcat Den Road over Pine Creek. Ayes: All.

On a motion by Kelly, second by Sauer, the Board accepted the resignation of Larry Wolf from the Muscatine County Conservation Board. Ayes: Kelly, Sorensen, Sauer and Bonebrake. Nay: Howard. The Board thanked Wolf for his many years of service on the Conservation Board.

On a motion Bonebrake, second by Kelly, the Chair was authorized to sign a letter of support for additional mental health services in the Eastern Iowa Region. Ayes: All.

Discussion was held regarding proposals received in response to a Request for Qualifications for real estate consulting services. Administrative Services Director Nancy Schreiber stated two proposals were received and asked for direction on how to proceed. Board consensus was to invite both realtors to a future Board meeting.

The meeting was adjourned at 8:26 P.M.

ATTEST:

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Betty L. Wamback  
First Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Tuesday, January 26, 2016

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Kelly, Sorensen, Sauer and Bonebrake present. Howard was absent. Chairperson Sorensen presiding.

On a motion by Bonebrake, second by Sauer, the agenda was approved as presented. Ayes: All.

Administrative Services Director Nancy Schreiber and Budget Administrator Sherry Seright reviewed the FY16/17 MUSCOM, E911 and Emergency Management budgets. Seright explained Emergency Management budgeted \$258,691 in expenditures, but \$100,000 will be used out of Emergency Management reserves to begin replacement of sirens in the City of Muscatine. Seright stated only \$158,691 will be levied through the General Supplemental Fund. Seright stated the MUSCOM budget has increased due to annual maintenance fees on the new equipment.

Discussion was held with Community Services Director Mike Johannsen regarding the funding of crisis services by the Eastern Iowa Mental Health/Disability Services Region and its effect on Muscatine County's FY16/17 Budget. Johannsen stated the County will transfer approximately \$235,528 to the Region in FY16/17, which represents the County's fund balance in excess of 25% of its budgeted expenditures.

Discussion was held regarding proposed capital projects for FY16/17 and beyond. Projects were presented and discussed individually by Budget Administrator Sherry Seright. Board consensus was to include the following in the FY16/17 capital projects budget: Engineer/Sheriff Office Parking Lot - \$200,000; Engineer/Sheriff Office Connection to City Water - \$150,000; Community Services Building Repair Steps - \$8,000; Community Services Repair Drain Pipe Under Floor - \$75,000; and Replace Voting Equipment - \$250,000. Administrative Services Director Nancy Schreiber stated the total budgeted for FY16/17 would be rounded up to \$700,000. Board consensus was to proceed with budgeting for a possible \$500,000 borrowing for FY16/17 capital projects.

Board consensus was to place further consideration of the following capital projects under future budgets after FY16/17: Administration Building Retaining Wall - \$90,000; Courthouse 3<sup>rd</sup> Floor Courtroom Restoration - \$750,000; Courthouse Exterior Lighting - \$20,000; and Upgrade County Computer Software - \$200,000; Community Services Building Windows - \$300,000; Community Services Building Landscape Terrace - \$35,000; and Upgrade Water Quality Systems at Jail and Community Services - \$20,000.

The Board held ongoing discussion of the proposed FY16/17 Muscatine County Budget.

Budget Coordinator Sherry Seright reviewed FY16/17 estimated fund summaries as follows: General Basic - \$3.76 levy results in a 29% fund balance; General Supplemental - \$2.29 levy results in a 33% fund balance; MH/DD - \$1.07 levy results in a 76% fund balance; Rural Services - \$2.54 levy results in a 50% fund balance for Rural Services and a 3% fund balance for Secondary Roads; and Debt Service - \$.76 levy results in a 2% fund balance. Administrative

Services Director Nancy Schreiber stated General Basic does not take into account possible personnel changes at the Jail that could decrease the fund balance further. Seright stated if the County continues to have expenditures greater than revenue over the next few years, the Board will have to increase the levy rate at some point.

The Board recessed at 12:17 P.M. and reconvened at 12:32 P.M.

Discussion was held regarding funding for outside agencies to be included in the proposed FY16/17 budget. Board consensus was to fund outside agencies as follows: Muscatine Legal Services - \$22,170; River Bend Transit - \$7,000; Senior Resources - \$35,000; Greater Muscatine Chamber of Commerce & Industry - \$10,000; Quad Cities First - \$5,000; Wilton Development Corporation - \$3,000; West Liberty Development Corporation - \$3,000; Muscatine County Fair Board - \$24,000 (plus \$5,000 second installment of four year commitment); Convention and Visitors Bureau - \$1,000; Eastern Iowa Tourism Association - \$500; Wilton Library - \$14,209; West Liberty Library - \$14,209; and Musser Public Library - \$115,089.

Discussion was held regarding proposed capital purchases. Board consensus was to include the following proposed capital purchases in the FY16/17 budget: Truck – General Services; 3 Squad Cars – Sheriff; SUV – Conservation; UTV for Deep Lakes Park – Conservation; 2 Tandem Plow Trucks (with snow equipment) – Secondary Roads; Sign truck – Secondary Roads; Motor Grader – Secondary Roads; and a Cold Storage Building – Secondary Roads.

The meeting was adjourned at 1:27 P.M.

ATTEST:

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Betty L. Wamback  
First Deputy Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, February 1, 2016

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Bonebrake, the agenda was approved as presented. Ayes: All.

On a motion by Sauer, second by Kelly, claims dated February 1, 2016 were approved in the amount of \$410,166.64. Ayes: All.

On a motion by Kelly, second by Sauer, the following utility permit was approved: Iowa Power and Light (Alliant Energy) – bore under road to place electrical line to 2585 122<sup>nd</sup> Street. Ayes: All.

Muscatine County Engineer Keith White updated the Board on current road conditions. White stated due to the warmer weather the roads are soft on top and drivers should expect sloppy road conditions after the upcoming rain/snow storm. White stated these are unusual conditions for this time of year and requested drivers stay off soft roads whenever possible.

White updated the Board on bridge inspection procedures and future bridge replacements. White stated the embargo on the Lindle Avenue Bridge was changed from six tons to three tons because there are problems with the pilings.

On a motion by Sauer, second by Bonebrake, minutes of the January 25, 2016 regular meeting and the January 26, 2016 special meeting were approved as written. Ayes: All.

#### Correspondence:

- Howard received several contacts regarding the February 1<sup>st</sup> Iowa Caucus.
- Howard received a citizen complaint about his lack of professionalism during the Board of Supervisors meetings.
- All Board Members received an email regarding the destruction of goats by a dog and the ensuing court case.
- Sorensen spoke with Senator Brace regarding Mental Health funding issues.

#### Committee Reports:

- Bonebrake and Sauer attended a Muscatine County Joint Communications Commission meeting January 25<sup>th</sup>.
- Sauer attended a MAGIC Board orientation meeting January 27<sup>th</sup>.
- Sorensen attended a Bi-State Regional Planning Commission meeting January 27<sup>th</sup>.
- Sorensen attended a WELEAD (West Liberty Economic Area Development Board) meeting February 1<sup>st</sup>.

Kelly attended an Eastern Iowa Mental Health Region meeting January 25<sup>th</sup>.

Muscatine County Engineer Keith White expressed concerns about road conditions along possible RAGBRAI routes in the County.

On a motion by Howard, second by Bonebrake, the Board accepted the January 2016 payroll claims. Ayes: All.

Discussion was held with Conservation Director Curt Weiss regarding a proposal to fund cabin construction at Deep Lakes Park. Weiss stated the Conservation Board is proposing inclusion of a \$500,000 15-year bond in the FY16/17 budget to fund the construction; it is anticipated that bond payment would be made from the revenue generated from the cabins. Weiss stated the Conservation Board is in the process of looking for additional funding for park development, including an application for a Community Attractions & Tourism grant, and will advise the Board of Supervisors at a future date if the bonds will need to be issued. Board consensus was to add a \$500,000 bond for Deep Lakes Park Cabin funding to the FY16/17 Budget.

Budget Administrator Sherry Seright and Administrative Services Director Nancy Schreiber reviewed FY16/17 budget updates.

Kelly reminded everyone to check the batteries in their smoke detectors and to have smoke detectors in their homes.

The meeting was adjourned at 9:49 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors

Muscatine County Board of Supervisors  
Monday, February 8, 2016

The Muscatine County Board of Supervisors met in regular session with Howard, Kelly, Sorensen, Sauer and Bonebrake present. Chairperson Sorensen presiding.

On a motion by Kelly, second by Sauer, the agenda was approved as presented. Ayes: All.

Greg Lindle, 1705 Lindle Avenue, expressed concerns about the mental health system, a bridge on Lindle Avenue, brush control in the ditches, the need for more gravel on county roads, drainage issues near Keokuk Avenue, law enforcement and fire protection. Sorensen stated the Region is in the process of placing a crisis center in Trinity Muscatine. Sauer stated this is not unique to his area and the bridge is scheduled for replacement as part of the 5-year Secondary Roads Plan.

County Engineer Keith White presented the following bids for LFM-(MO-6)--7X-70 for a Bridge Deck Overlay on Wildcat Den Road over Pine Creek: Brandt Construction Company - \$248,489.54; and Cramer and Associates, Inc. - \$221,757.50. Cramer and Associates, Inc. was the apparent low bidder.

On a motion by Howard, second by Kelly, a letting date was set for March 7, 2016 at 9:00 a.m. for L-(FEMA2013A)--73-70, 150<sup>th</sup> Street, Vail Avenue, Zachary Avenue; L-(FEMA2014--73-70 Culvert Replacements on Bayfield Road plus slope/erosion repairs on Zachary Avenue; and L-(FEMA2013B)-73-70, Culvert Replacement on Vine Avenue. Ayes: All.

Discussion was held with County Engineer Keith White regarding two motor grader replacements. On a motion by Howard, second by Bonebrake, the Board authorized White to purchase one motor grader from Caterpillar in FY16 for a total cost of \$306,998 less trade-in of \$150,000 and a second one in FY17 for a total of \$306,998 less trade-in of \$85,000. Ayes: All.

Discussion was held with County Engineer Keith White regarding 2017 bridge projects. White stated the Lindle Avenue Bridge is budgeted for replacement in FY18. White suggested moving the Lindle Avenue Bridge project forward to FY17 due to the lack of alternative access to the area. White stated by moving the project forward the project could go to letting in December and possibly start the project in April 2017. Budget Administrator Sherry Seright stated the transfer from Rural Services would be increased to cover the cost of the bridge replacement. Board consensus was to move the Lindle Avenue Bridge replacement forward to FY17.

On a motion by Kelly, second by Bonebrake, the Board affirmed a Midwest HIDTA grant application in the amount of \$66,641. Ayes: All.

Discussion was held with County Sheriff C.J. Ryan regarding jail staffing for the proposed FY16/17 budget. Administrative Services Director Nancy Schreiber stated the additional cost to move ten Corrections Officers from part-time to full-time would be \$263,020 plus \$32,500 in additional paid time off. Sheriff Ryan stated it is difficult find quality employees and retain them when all he can offer is a part time job. Ryan stated there is not a levy issue due to the revenue



that the Jail is currently producing. Ryan stated he currently has open part-time positions and he would like to hire those as full-time positions immediately. Schreiber stated the additional cost to implement the change from part-time to full-time corrections officers in FY16 would be \$85,000 plus \$10,000 in additional paid time off. Schreiber stated the County has already received \$262,000 in Jail revenue year to date with a projection of another \$585,000 yet this year. Board consensus was to proceed with plans to replace part-time corrections officers with full-time corrections officers during FY16. Schreiber stated she will place the item on the agenda next week for formal action.

Sheriff Ryan updated the Board on progress with the emergency communications project.

Muscatine County Historic Preservation Chairperson Lisa Wertzbaugher presented highlights from the Muscatine County Historic Preservation 2015 Annual Report. On a motion by Kelly, second by Sauer, the Chair was authorized to execute the Muscatine County Historic Preservation Commission's Iowa Certified Local Governments 2015 Annual Report (January 2015 – December 2015). Ayes: All.

The Board canvassed the Drainage District #5 Election held on January 29, 2016. Results were as follows: For the office of Trustee for a three-year term beginning February 8, 2016 – 3 votes were cast. Russ VanAcker received 3 votes. Russ VanAcker was elected.

The Board canvassed the Drainage District #10 Election held on January 29, 2016. Results were as follows: For the office of Trustee for a three-year term beginning February 8, 2016 – 4 votes were cast. Dustin Lampe received 4 votes. Dustin Lampe was elected.

On a motion by Kelly, second by Sauer, minutes of the February 1, 2016 regular meeting were approved as written. Ayes: All.

#### Correspondence:

The Board received a letter from Optima regarding use of the County owned building at 3500 Harmony Court.

The Board received a Notice from the City of Muscatine about a Planning and Zoning meeting on February 9<sup>th</sup> at 5:30 P.M. regarding a development plan to change land use on a 12 acre parcel adjacent to County-owned land at the corner of Fulliam and Duncan Dr.

#### Committee Reports:

Kelly, Sauer, Sorensen and Bonebrake attended the Muscatine County Conference Board meeting February 2<sup>nd</sup>.

Sorensen attended a RAGBRAI Advisory Council meeting February 3<sup>rd</sup>.

Sauer and Kelly attended a Muscatine County Compensation Board meeting February 4<sup>th</sup>.

Kelly attended a Muscatine Health Association meeting February 3<sup>rd</sup>.

Kelly attended a Legislative Forum February 6<sup>th</sup>.

On a motion by Howard, second by Bonebrake, the Board accepted a bid for LFM-(MO-6)--7X-70 Bridge Deck Overlay on Wildcat Den Road over Pine Creek from Cramer and Associates, Inc. in the corrected amount of \$221,763.90 as recommended by the County Engineer. Ayes: All.

Discussion was held with Administrative Services Director Nancy Schreiber regarding the Muscatine County Compensation Board FY16/17 salary recommendations for elected officials. A letter from the Muscatine County Compensation Board recommended a 3.5% increase for the Sheriff and a 3.0% increase for the Board of Supervisors, Attorney, Auditor, Recorder and Treasurer effective July 1, 2016. On a motion by Kelly, second by Sauer, the Board reduced Muscatine County Compensation Board recommended FY16/17 increases for the Supervisors to 0% and all other elected official recommended increases were reduced by 16.7%. Ayes: All.

The Board directed Administrative Services Director Nancy Schreiber and Budget Administrator Sherry Seright to include funding for the Lindle Avenue Bridge replacement and replacement of part-time corrections officer positions with full-time positions in the FY16-17 budget. The Board also directed Schreiber to include an overall 2.5 percent increase for employees in the FY16-17 budget. On a motion by Kelly, second by Bonebrake, the Board approved the proposed FY16/17 budget for publication. Ayes: All.

On a motion by Howard, second by Sauer, the Board set a public hearing on the proposed FY 16/17 Muscatine County budget for Monday, February 29, 2016 at 7:00 P.M. Ayes: All.

On a motion by Kelly, second by Howard, the Board approved Resolution #02-08-16-01 to Fix a Date for a Public Hearing on a General Obligation Loan Agreement. Roll call vote: Ayes: All. The Public Hearing was set for Monday, February 22, 2016 at 7:00 P.M.

On a motion by Kelly, second by Howard, a public hearing was set for February 29, 2016 at 9:00 A.M. on the following requests: a request from All Star Storage LLC by Devin Warner, Record Owner to rezone approximately 3.30 acres in Fulton Township from A-1 Agricultural District to C-2 Commercial District; a request from W & H LLC by Dana Wells and Ryan Hagerty, Record Owners, to rezone approximately 0.32 acres in Moscow Township from C-1 Commercial District to R-3 Residential District; and a request from W. Tyrone or Josephine Collins, Record Owners, to rezone approximately 6.6 acres in Fulton Township from A-1 Agricultural District to R-1 Residential District. Ayes: All.

The meeting was adjourned at 11:05 A.M.

ATTEST:

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Leslie A. Soule, County Auditor

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Jeff Sorensen, Chairperson  
Board of Supervisors