

MEMORANDUM

TO: Gregg Mandsager, City Administrator
FROM: Richard Klimes, Director of Parks and Recreation
DATE: November 3, 2013
RE: Proposed Resolution Awarding Contract for the "Weed Park Maintenance Building Project"

INTRODUCTION:

Please accept this memo and the attached information as a request to approve the proposed resolution awarding the contract for the "Weed Park Maintenance Building Project".

BACKGROUND:

As you are aware, the Park Maintenance Division is operating out of a maintenance shop that was built in 1973 and is in need of replacement. This division conducts maintenance support to the park system and to other City Departments as needed.

The "Weed Park Maintenance Building Project" was approved by the City Council during the FY 2013/14 budget discussions in the amount of \$300,000.00. The City's Purchasing Policy was used to solicit for qualified responsive and responsible vendors to submit formal bids as specified by the project design firm of Thomas McNerney Architect.

A total of seven (7) timely submitted bids were submitted by the due date of Tuesday, October 29, 2013. The attached bid tab illustrates the contractors and their respective bids.

RECOMMENDATION:

At this time, it is the City Staff's recommendation for the Muscatine City Council to approve the Resolution Awarding the Contract for the "Weed Park Maintenance Building Project" to Hy-Brand Industrial Contractors Ltd. from Muscatine, Iowa in the amount of \$398,550.00.

Due to the bid results coming in higher than expected, the original project financing plan of using Tax Increment Financing (TIF) funds for eight (8) years is now proposed to be increased to ten (10) years. This project will be included in the June 2014 bond issue with annual debt service requirements to be funded from annual TIF revenues.

Without sacrificing the integrity of the project, we will work with the contractor to identify all possible value engineering opportunities.

BACKGROUND INFORMATION:

1. Architects Letter of Recommendation
2. Listing of Bid Results

Thank you for your time and attention to this matter. Please contact me if you have any questions or concerns.

Muscatine Parks and Recreation Department
Weed Park Maintenance Building Project
Bid Results

<u>Contractor</u>	<u>Bid</u>
1. Hy-Brand Industrial Contractors Inc.	\$398,550.00
2. Todd Hackett Company	\$405,225.00
3. Woodruff Construction L.L.C.	\$438,500.00
4. Seydel Construction	\$443,500.00
5. Carl A. Nelson Company	\$456,400.00
6. Tricon Construction Group	\$459,100.00
7. Hilbrand Construction	\$459,471.00



October 31, 2013

Richard Klimes
Director of Parks & Recreation
City Hall
215 Sycamore St.
Muscatine, IA 52761

Dear Richard,

We have reviewed the bids received on Tuesday October 29 for the Weed Park Maintenance Building Project.

We recommend selecting Hy-Brand Industrial Contractors Ltd for the construction of the Weed Park Maintenance Building Project

Sincerely yours,

A handwritten signature of Thomas McInerney, consisting of a stylized 'T' and 'M' followed by a horizontal line.

Thomas McInerney, Architect
1208 Marcy Street
Iowa City, IA 52240-3331

TAM

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING THE LOWEST RESPONSIBLE BID AND AUTHORIZING THE
MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT FOR THE CONSTRUCTION
OF THE WEED PARK MAINTENANCE BUILDING PROJECT.**

WHEREAS, the City Council for the City of Muscatine, Iowa, has approved the design, plans, specifications, and form of contract for the construction of the Weed Park Maintenance Building Project; and

WHEREAS, the City Council released the plans and specifications for bidding on October 3, 2013; and

WHEREAS, the City Council established a bid opening date for the construction of the Maintenance Facility for October 29, 2013 at 2:05 pm in the City Council Chambers; and

WHEREAS, said bids have been opened by the City Clerk and evaluated for compliance with bidders instructions; and

WHEREAS, it is now necessary to for the City Council to accept the lowest responsible bidder and authorize the Mayor and City Clerk to enter into a contract for the construction of the Weed Park Maintenance Building Project,

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Muscatine, Iowa, that the City accept the bid submitted by Hy-Brand Industrial Contractors for the construction of the Weed Park Maintenance Building Project, as specified and designed, in the amount of \$398,550.00.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract with Hy-brand Industrial Contractors for construction of the same.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine on this, the 7th day of November, 2013.

DeWayne Hopkins, Mayor

Gregg Mandsager, City Clerk

SEAL