

**AIRPORT ADVISORY COMMISSION
MINUTES
JUNE 28, 2021**

1. Call to Order/Roll Call

Members Present: Mohammad Pasha, Derek Reed, and Dennis Froelich

Members Absent: Steven Bradford and Andrea Kreitner

Staff Present: Jodi Royal-Goodwin

Others Present: Steve Ellsworth, Mike Woerly from Carver Aero, and Kitzy Lemke and Carl Byers from Bolton & Menk

2. Approval of Minutes: April 26, 2021

Reed moved and Froelich seconded a motion to approve the minutes. Motion carried unanimously.

3. Update on Taxilane A Reconstruction Project

Staff from Bolton & Menk reported that the north side of the taxilane is being paved and will be finished when the ground dries up enough. Byers discussed the potential to allow the contractor to proceed with the next phase with the use of a temporary centerline. This would allow the contractor complete all permanent markings and electric at the same time, this should facilitate the initial painting to last longer and the project to move little faster. The Commissioners concurred authorizing Bolton & Menk to check with FAA for concurrence and then provide direction to the contractor.

4. Funding Award under the American Rescue Plan Act 2021 (ARPA)

Royal-Goodwin reported that the City an additional \$32,000 in ARPA funding for airport operations.

5. Discussion of Terminal Operating Hours

Woerly reviewed Carver Aero's request to change the operating hours to address staff issues during slow times. Royal-Goodwin noted that such a change would require an amendment to both the fixed base operating and lease agreements. Reed moved to endorse Carver and the City to amend the agreement to adjust the operating hours. Pasha seconded the motion, which passed unanimously.

6. Other Business

Bolton & Menk informed the Commission that the proposed fuel farm is not currently in the master plan. The group discussed leaving an appropriate amount of the current cross section for use in relocating the fuel farm with less expense.

Bolton & Menk also discussed the issue that airports with trucks are supposed to have them retrofitted for Interconnect System that auto shuts off fuel system and truck when full (NFPA407) by December 2022.

7. Comments from the Public

Ellsworth indicated he supported the change in operating hours.

8. Adjourn

Meeting adjourned at 5:38 on a motion by Reed seconded by Pasha.