

**AIRPORT ADVISORY COMMISSION
MINUTES
June 22, 2020**

AGENDA

1. Call to Order/Roll Call

Members Present: Steven Bradford, Mohammad Pasha and Derek Reed

Members Absent: Dennis Froelich and Andrea Kreitner

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero

2. Approval of Minutes:

Approval of the minutes for May 27, 2020 was continued.

3. Update on Hangar and Apron Project

Work is proceeding, with most significant issue at this point being getting the electric meters installed to allow for the doors to be tested and finish trim to be installed.

4. Update and Discussion of Hangar Leasing

Staff is continuing to work on establishing comparables. Once comparables are collected proposed rates will be sent to the Commissioners for consideration and a letter of interest will be prepared and sent to those on the upgrade list.

5. Update on Taxiway A Reconstruction Project

Staff reported the grant had been submitted and accepted, now we are waiting for official FAA approval and authorization to start.

6. Other Business

Staff is working on quotes for the new windsock and equipment for light repairs is ordered.

Royal-Goodwin requested meetings be made bi-monthly or quarterly to assist with staff constraints. Due to the impact of COVID-19 on the budget it is necessary for the department to delay some hiring and reassignment of some duties. The Commission agreed to bi-monthly with updates between meetings as necessary.

7. Comments from the Public

There were no comments from the public.

8. Adjourn

Reed moved to adjourn and Pasha seconded the motion.