

**AIRPORT ADVISORY COMMISSION
MINUTES
December 16, 2019**

AGENDA

1. Call to Order/Roll Call

Members Present: Steven Bradford, Mohammad Pasha and Nadine Brockert

Members Absent: Andrea Kreitner

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Devin Mashek from Bolton & Menk

2. Approval of Minutes:

Nadine Brockert moved approval of the October 28, 2019, minutes. Mohammad Pasha seconded and the motion passed unanimously.

3. Commissioner Resignation and Vacancy

Steven Ellsworth has submitted his resignation due to moving out of town and no longer being eligible to serve. The members requested an opportunity to review the applications and make recommendations to the nominating committee.

4. Update on Hangar and Apron Project

Staff reported that the colors chosen for the hangar were special order and were subject to an upcharge. Members reviewed the colors again and recommended ash grey for the trim and white for the roof and sides.

5. Review and Discussion of Revised CIP Submitted to FAA

There was significant discussion of the work plan following a review of the proposed CIP. There are other items that need addressed, such as knocking down the berm and removing volunteer trees. Commissioners asked what the options for moving the fuel station and for a cost estimate to only replace the AV gas tank and move dispensing, if that is an option. Mashek will ask Carl Byers, also of Bolton & Menk, for information. Mashek also discussed other potential options for funding specific projects. There are new homeland security funding opportunities that may be able to be used for lights and cameras. Mashek noted there is some capacity for one airport to pass along unused funds to support projects, and he will approach another Bolton & Menk client about this possibility to fund the snow removal equipment building. The Commissioners would also to include repairs to the taxiway/apron between the existing hangars in the FY21/22 budget, maybe asphalt, and long-term have them in the CIP.

6. Update on Taxilane A Reconstruction Project

Staff noted this process has been initiated and reviewed the anticipated schedule, that would have construction occurring next fall.

7. **Taxilane Repair**

This repair has been completed.

8. **Review and Discussion of Wait List and Upgrade List Policy**

After a review of the current policy, it was determined staff will revise the policy for consideration at the February. Staff will also do some comparables research and draft rental rates for the new hangars.

9. **Other Business**

There was no other business identified.

10. **Comments from the Public**

Steven Ellsworth talked about the benefits of the third row of existing hangars, because they are often talked about negatively but do have value and are worth maintaining.

11. **Adjourn**

Mohammad Pasha moved to adjourn.